

**COLLEGE OF EDUCATION, AGBOR INVITATION FOR SUBMISSION OF PRE-QUALIFICATION AND TENDER BIDS FOR YEAR 2016 (TETFUND) ANNUAL INTERVENTION PROJECTS**

**P.M.B 2090, AGBOR, DELTA STATE**

**INVITATION FOR SUBMISSION OF PRE-QUALIFICATION AND TENDER BIDS FOR YEAR 2016 (TETFUND) ANNUAL INTERVENTION PROJECTS**

**(1.0) INTRODUCTION**

(1.1) The College intends to carry out the under listed projects with year 2016 Tertiary Education Trust Fund (TETFUND) Annual Intervention Granted to the College.

(1.2) The College wishes to invite interested reputable and competent contractors with relevant experience and good track records to apply for pre-qualification and tender for the following below projects;

**(2.0) SCOPE OF WORK/SUPPLY**

<b>S/N</b>	<b>LOT NO.</b>	<b>PROJECT TITLE</b>
1	Lot 1	Construction of School of Sciences complex, including external works
2	Lot 2	Renovation of Vocational and Technical Education Building
3	Lot 3	Procurement of Office equipment, Science Laboratory equipment and furniture for Chemistry, Physics, Biology, Mathematics and Integrated J Science Laboratories.

**(2.1) ELIGIBILITY REQUIREMENTS**

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- (b) Evidence of company income's tax clearance certificate for the last three (3) years valid till **31<sup>st</sup> December, 2018**; with minimum average turnover of N100 million for Lot 1 and N20 million for Lot 2
- (c) Company's Audited Accounts for the last three (3) years. 2015,2016 and 20 17
- (d) Evidence of current Pension Compliance Certificate. (PENCOM) valid till **31<sup>st</sup> December, 2018**;

- (e) Evidence of current Industrial Training Fund (ITF) Compliance Certificate, valid till **31<sup>st</sup> December, (2018)**;
- (f) Evidence of Current National Social Insurance Trust Fund (NSITF) Compliance Certificate valid till **31<sup>st</sup> December, 2018**;
- (g) Evidences of Registration on the National Database of Federal Contractors, consultant and Services Providers by submission of Interim Registration Report (IRR) expiring on 30/6/2018 or valid Certificate issued by (BPP);
- (h) Curriculum Vitae (C V) of professional staff to be deployed for the projects including copies of their academic and professional qualifications. (In case of construction: COREN, QSRBN, ARCON, CORBON etc)
- (i) List of plants/Equipment with proof of ownership/lease (where applicable)
- (j) Verifiable documentary evidence of at least three (3) similar jobs in the last five (5) years including letters of Awards Valuation Certificates, Job Completion Certificates and photograph of the projects;
- (k) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the college of Education, Agbor or the Bureau of Public Procurement (BPP) is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.
- (l) Evidence of financial capability to execute the project including Reference Letter from a reputable commercial bank indicating willingness to provide credit facility.
- (m) For Joint Venture/Partnership, Memorandum of Understanding (MOU) should be provided.
- (n) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (Preferably GSM No.), and Email Address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

### **(3.0) COLLECTION OF TENDER DOCUMENTS**

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Director of Works and Services, College of Education Agbor upon the presentation of evidence of payment of iron-refundable Fee of N10.000.00 per Lot. Standard Bidding Document (SBD) Fees should be paid in Bank draft in the name of the College which should be converted to College Treasury receipt in the Bursary Department

#### **(4.0) SUBMISSION OF TENDER DOCUMENTS**

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the Technical and Financial Bids with softcopy of financial bid only in Ms Excel format, packaged separately in scaled envelopes and clearly marks as 'Technical Bid' or "Financial Bid". Thereafter, put the two scaled envelopes together in a bigger sealed envelope addressed to the Registrar, Administrative Building, College of Education, Agbor and clearly marked with (the name of the project and the Lot number).

Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box Registrar's Office, Administrative Building, College of Education Agbor not later than (12 noon on Monday **6<sup>th</sup> August, 2018**. Which must not be less than six (6) weeks, Counting from the date of the advertisement).

#### **(5.0) OPENING OF BID**

The Technical bids will be opened immediately after the deadline for submission (12 noon on **Monday 6<sup>th</sup> August, 2018**) in the Board Room, Administrative Building in the presence of Bidders or their representatives while the financial bids will be kept un-opened. Please, ensure that you sign the bid submission Register in the Office of Registrar, Administrative Building of the College of Education, Agbor will not be held liable for misplaced or wrongly submitted bids.

For further enquiries, please Contact the Head, Procurement Unit on E-mail Address [ogunborgo@gmail.com](mailto:ogunborgo@gmail.com)

#### **(6.0) GENERAL INFORMATION**

- (a) Bid must be in English Language and signed by an official authorized by the bidder.
- (b) Bids submitted after the deadline for submission would be returned un-opened.
- (c) Bidders should not bid for more than two (2) Lots.

(d) All costs will be borne by the bidders.

(e) All pre-qualified bidders will be contacted at a later date for Financial Bid Opening, while Bid of Un-Successful Bidders will be returned Un-opened;

(f) The college of Education Agbor is not bound to Pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any Liabilities in accordance with section 28 of the public procurement Act 2007.Signed: –

**Benedict O. Utaalor**

**Registrar,**

**College of Education, Agbor**